

APFED/01/Org/Doc. 3
October 14, 2001

The Asia-Pacific Forum for Environment and Development
Timetable

Preparatory Meeting September 27, 2001 Tokyo	<u>Preliminary discussion of</u> - Draft Terms of Reference - Draft Timetable - Organizational Matters - Key issues to be addressed by Forum and priority areas
ECO ASIA 2001 October 13 - 14, 2001 Tokyo	<u>Approval of establishment of the Asia-Pacific Forum for Environment and Development (on Oct.13)</u> <i>(Draft Terms of Reference and Draft Timetable will be introduced. Key discussion issues will be also introduced.)</i>
Organizational Meeting October 14, 2001 Tokyo	<u>Adoption of</u> - Terms of reference - Timetable - Organizational matters (including election of Chair) <u>Discussion on</u> - Key issues to be addressed by Forum - Possible elements for “Messages to the Johannesburg Summit”
1st Substantive Meeting Mid-January 2002 Bangkok (TBC)	<u>Agreement on</u> - Key issues to be addressed by Forum <u>Discussion on</u> - “Messages to the Johannesburg Summit” <u>Presentations by</u> - Chairpersons of sub-regional multi-stakeholder and expert meetings - Representatives of scientific bodies (as appropriate)
2nd Meeting First Half of 2002 Venue TBD	<u>Discussion and adoption of</u> - “Message to the Johannesburg Summit” <u>Discussion on</u> - Outline of final report <u>Presentations by</u> - Chairpersons of sub-regional multi-stakeholder and expert meetings - Representatives of scientific bodies (as appropriate)

World Summit on Sustainable Development September 2002 Johannesburg	<u>Submission of “Messages to the Johannesburg Summit”</u>
3rd Meeting Early 2003 4th Meeting Mid 2003 5th Meeting Early 2004 Venues TBD	<ol style="list-style-type: none"> 1. Discussion on draft final report 2. Presentations by chairpersons of each sub-regional multi-stakeholder and expert meeting 3. Presentations by representatives of scientific bodies (as appropriate)
6th Meeting Late 2004 Tokyo, Japan	- Discussion and adoption of final report
ESCAP Ministerial Conference on Environment and Development in Asia and the Pacific 2005 Venue TBD	Submission of “Report of Asia-Pacific Forum for Environment and Development”